



THE THIRD JUDICIAL CIRCUIT  
OF MICHIGAN

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2 WOODWARD AVENUE  
DETROIT, MICHIGAN 48226-3413

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**LOCAL ADMINISTRATIVE ORDER 2007 – 03**

**STATE OF MICHIGAN  
THIRD JUDICIAL CIRCUIT**

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**SUBJECT: FAMILY DIVISION – JUVENILE CASE ASSIGNMENT**

This Order rescinds and replaces Administrative Order 2006 – 06.

**IT IS ORDERED:**

1. This local administrative order, issued in accordance with Michigan Court Rules 8.110 and 8.111, sets forth the method to be used for assigning cases within the Family Division – Juvenile Section of the Third Circuit Court.
2. All cases will be assigned “by lot” to judges and scheduled before their respective team referees in the Family Division – Juvenile Section within the following case type categories, all Delinquency Proceedings (DL) and all Child Protective Proceedings (NA) initiated by petitions under the Juvenile Code.
  - a. All initial hearings on Delinquency Proceedings (DL) shall be heard by a designated referee docket. If a plea agreement is not reached:
    - i. The next court hearing on not-in-custody cases shall be scheduled before the referee assigned at case initiation within 30 days.
    - ii. The next court hearing on in-custody cases shall be scheduled before the referee assigned at case initiation within 14 days.
    - iii. All judge demands shall be scheduled on the assigned judge’s docket after completion of the first scheduled hearing.
  - b. If a plea agreement is reached and there is no previously assigned case in open or pending status all subsequent court hearings will be scheduled on the docket of the designated referee.

- c. If a plea agreement is reached and there is a previously assigned case in open or pending status all subsequent court hearings will be scheduled on the docket of the referee/judge assigned at case initiation as defined in paragraph 9.
  - d. All initial hearings on Child Protective Proceedings (NA) shall be heard by a designated referee docket. All subsequent court hearings shall be scheduled before the referee assigned at case initiation. All judge demands shall be forwarded to the assigned judge after completion of the first scheduled hearing.
3. All Designated Juvenile Offenses (DJ) will be assigned “by lot” to judges in the Family Division – Juvenile Section with the exception of the Presiding Judge of the Division, who will be responsible for presiding over the preliminary examination on all cases within 14 days of the arraignment on the warrant.
4. When a new petition is filed involving full guardianship of a minor (GM) or limited guardianship of a minor (LG), the petition is to be assigned to the same judge who is assigned or affiliated by way of their respective team referee to the associated Child Protective Proceeding (NA) petition.
5. Pursuant to Local Administrative Order 2003 – 01, AWOLP cases shall be assigned to a designated judicial docket within the Family Division – Juvenile Section.
6. For purposes of administrative efficiency, all petitions for adoptions (AB, AC, AD, AF, AG, AM, AN, AO, and AY) and all releases to adopt (RB, RL) are to be assigned to a designated judicial docket within the Family Division – Juvenile Section.
7. For administrative efficiency, all traffic and local ordinance (TL) cases are to be assigned to the Presiding Judge, and the preliminary inquiry is to be conducted by probation officers that have been designated by the Court as referees pursuant to MCL 712A.10.
8. For administrative efficiency, all personal protection petitions brought against a respondent under the age of 18 (PJ), are assigned to a designated docket within the Family Division – Domestic Section.
9. A new petition shall be assigned to a specific judge, if that judge has been previously assigned to a case that is in pending or open status involving:
  - a. the delinquency of the child or sibling(s);
  - b. the neglect/abuse of the child or sibling(s);
  - c. any family member;
  - e. the guardianship of the child.

10. In delinquency actions, a pending case is one in which a disposition has not been imposed. An open case is one for which the judge has not yet signed and filed an order closing probation or terminating jurisdiction according to Public Act 150, 1974. When a respondent has both a pending and open case, assignment is based upon the open case. When a new case has multiple respondents, the judge with the oldest petition receives all respondents.
11. In child protective proceedings, a pending case is one that has not yet been adjudicated. An open case is one in which post-dispositional hearings are scheduled.
12. The same judge and respective team referee must adjudicate all pending and open petitions when a respondent has multiple petitions. The same judge and respective team referee must adjudicate all pending and open petitions when there are multiple respondents.
13. A reissued petition that was previously dismissed shall receive a new petition number and will be assigned to the judge and respective team referee who dismissed the earlier petition.
14. The Scheduling Order is to be signed and entered by the judge/referee, at the first available pretrial.
15. On the day of trial, requests for adjournments on referees' dockets shall be heard by their respective team Judge. On the day of trial, requests for adjournments on judges' dockets shall be heard only by the Presiding Judge of the Family Division – Juvenile Section in consultation with the assigned judge.

DATED: June 11, 2007



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MARY BETH KELLY  
CHIEF JUDGE  
THIRD JUDICIAL CIRCUIT